

**WCN Board of Directors Finance Committee Meeting
Friday, March 6, 2026 (9:00 am to 9:25 am)
Washington Center for Nursing Office
Minutes**

Attendees: Steven Simpkins, Melissa Hutchinson, Edna Cortez, Christina Nyirati, Sofia Aragon, Shayla Holcomb, Michelle James

Absent: None

Staff: Sofia Aragon, Theresa Berry

Topics	Discussion	Action Needed
Call to order & Welcome	Steven Simpkins, WCN Treasurer, called the meeting to order at 9:05am. He welcomed members to the meeting.	
Review Documents	After a check for quorum, Steven moved to the documents. WCN is in a good position for the first part of the year. He next walked members through the balance sheet. Next the budget and noted DOH is slightly late with the current payment. The carryover comes to us after June 30, 2026. He noted the RWJF grant and the contributions in the new year. Steven walked members through the payroll, and we were where we needed to be. Theresa noted why broadband was higher beginning March, but it included the \$2000 for ZOOM. She and Steven noted the insurance increase was the Directors & Officers Insurance and a one-time payment. Most of the increases are in yearly renewal fees. Steven walked through the consulting fees. Theresa noted the two current consulting projects are Michael Marchand with Marchand Group LLC for communications and Beth Stoffmacher with Stoffmacher Consulting, LLC, for the Burnout Workgroups. RWJF grant to elevate stories of diverse nurse leaders is just starting. More schools are participating in the Teen Nursing Academy, Steven noted Highline will be participating this year. Both noted our savings, we are healthy in our bank account, and our reserves come to	Edna Cortez moved and Melissa Hutchinson seconded the motion to send the Consent Agenda items related to the budget forward to the full WCN Board of Directors Meeting for approval. Unanimous approval

	8.6 months in the bank. Steven walked through the history of our surcharge of invoices and payment received. The surcharge went back to 2020. Edna Cortez moved Melissa Hutchinson to second the motion to send the Consent Agenda forward to the full WCN Board of Directors Meeting for approval. Unanimous approval	
Next Meeting	The meeting adjourned at 9:19 am. Next WCN Board of Directors Finance Committee Meeting is June 12, 2026, from 9:00 am to 9:25 am.	

Submitted by: Frank Kohel
Approved: Sofia Aragon