

WCN Finance Committee Meeting

Friday, December 8, 2023 (8:30 am to 9:15 am)

Washington Center for Nursing Office Minutes

Present: Sofia Aragon, Theresa Berry, Antwinett O. Lee, Edna Cortez, Michelle James, Steven Simpkins

Excused:

Topics	Discussion	Action Needed
Call to order	Called to Order 8:39am.	
Consent Agenda	Steven walked the group through the Financial Documents beginning with the Budget vs. Expenses to date. It was noted DOH payments are up to date. Theresa is with our auditor about a 2022 audit. Steven walked through the Balance Sheet, Grant Summary and the DOH Surcharge.	
2024 Budget	Steven walked the group through the proposed 2024 Budget. Sofia walked the group through the history of the proposed funding and noted any changes from the budget from the September meeting. Discussion followed before Steven asked for a vote to forward the WCN 2024 Budget onto the full Board for approval.	
Contributions	Following up on the discussion at the September meeting, Theresa has updated letters for board members in their folders and will send reminders to those unable to attend today's meeting. Steven will remind members during the full board meeting.	
		Edna Cortez moved, Michelle James second to approve sending the Consent Agenda and the WCN 2024 Budget to the full board for

		approval. Unanimous approval.
Adjourned	Adjourned at 9:06 am.	

Submitted: Frank Kohel

Approved: Sofia Aragon

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