

WCN Board of Director Meeting
Friday, December 6, 2010 (10:00 am – 1:30 am)
Washington Center for Nursing Office
Minutes

Present: Michelle James, Debbie Brinker, Victoria Fletcher, Melissa Hutchinson, Jamie Shirley, Rebecca Ainley, Katie Eilers, Diane Sosne

By Phone: Lena Hristorva, Steven Simpkins

Excused: Chris Birchem, Grace Yang, Antwinett Lee, Sally Watkins

Guests: Paula Meyer, Tracy Rude

Topics	Discussion	Action Needed
Call to order	WCN Board of Directors President Michelle James called the meeting to order at 9:16 am.	
Consent Agenda 1. WCN September 20, 2019 Board Minutes 2. WCN September 20, 2019 Board Action Items List 3. Narrative to Budget 4. Statement of Operations 11.12.19 (P&L) 5. Balance Sheet 11.12.19 6. Budget vs	<p>Ms. James began by walking the members through the Consent Agenda and asked if there are any comments, questions or additions. Ms. Fletcher asked that we discuss the DOH surcharge. Ms. James also asked if there were any changes or revisions from the September 20, 2019 Board Minutes. None were suggested.</p> <p>Ms. Berry walked the members through the financial documents. She noted on the DOH Surcharge for 2019, we are caught up and have received the \$32,000 overage that had been held for DOH fiscal year 2018-2019. We have received our first payment for DOH fiscal year 2019-2020. The question was asked if there was any overage for the new fiscal year. Ms. Berry noted that there was an overage that is being held but we expected to receive them at the end of this new fiscal year.</p> <p>Moved by Melissa Hutchinson and Second by Rebecca Ainley to approve Consent Agenda. All approved.</p>	<p>Moved by Melissa Hutchinson and Second by Rebecca Ainley to approve Consent Agenda. All approved.</p>

<p>Expenses 11.12.19</p> <p>7. DOH Surcharge 2019</p> <p>8. Grant expenses 11.12.19</p> <p>9. 990 Tax Return</p>		
<p>Health Insurance Proposal</p>	<p>It was noted providing insurance is in line with our mission. Ms. Aragon walked the members through the figures on the three insurance options proposed. Ms. Berry reached out to a number of sources for the insurance proposals and narrowed it down to the three choices. These three plans are a cost of less than 2% of the WCN 2020 budget. It is brought to the Board today to try to reach the decision before the December 16th end of open enrollment.</p> <p>The members gave feedback on the In Lieu of Benefits (ILOB) stipend and insurance. Questions were asked by members as follow-up.</p> <ul style="list-style-type: none"> • Are the medical benefits the same for a full-time employee as a part-time employee? At this time, the ILOB is prorated based on the percentage of employment. Discussion about prorated and costs. Ms. Sosne noted that negotiate medical insurance at different rates. • Is there a minimum number of hours required for ILOB/Medical Insurance? Not at this time. • Does a policy decision need to be made? And would this be a decision for operations vs governance? • We are only looking today for approval to move forward with this expense. • Is there a minimum number of employees that need to be enrolled in this plan? Ms. Berry will research the answer. <p>As discussion continued, it was decided to move into Executive Session. The WCN Board of Directors moved into Executive Session at 10:10 am. They left Executive Session at 10:30 am.</p> <p>The WCN Board of Directors approved providing medical insurance for staff for one year. During that year, the Board will develop appropriate policies.</p>	<p>The WCN Board of Directors moved into Executive Session at 10:10 am. They left Executive Session at 10:30 am.</p> <p>The WCN Board of Directors approved providing medical insurance for staff for one year. During that year, the Board will develop appropriate policies.</p>

Highlights of 2019	<p>Ms. Aragon was asked by Ms. James to present the Highlights of 2019 to the members. She began with a review of the Pillars of the Strategic Plan for 2019 – 2022.</p> <ol style="list-style-type: none"> 1) Use data to inform leaders (elected and policy) to assure systems solutions to address the nursing shortage 2) Grow and ensure diverse nursing leaders in decision making positions to transform healthcare 3) Strengthen WCN sustainability to fulfill regulatory statutes and achieve organizational goals <p>Ms. Aragon walked the members through a PowerPoint presentation and reported on other grant opportunities. It was suggested we find out the funding cycle for the Group Health Foundation. There was also discussion about working with Providence and the social determinants of health and funding options.</p> <p><u>Update:</u></p> <ul style="list-style-type: none"> • 9/30 Siren grant on social determinants \$50,000 not granted • Application for Group Health Foundation funds (\$50,000 to \$100,000 per year x 3 years) not granted • Exploring partnership with Providence Health Institute. Potentially an estimated \$30,000 contribution from WCN to examine social determinants from the patient perspective <p>It was also noted NCQAC's decision not to move contract management. We want to continue to explore ways to build our relationship with NCQAC. One suggestion was to arrange a subgroup to work of 2 WCN Board Members and 2 NCQAC Members to work on ways to work together.</p> <p>Ms. Little is working on an audit of the WCN website. She has been working with Ms. Fletcher and Mr. Birchem and is working for a refurbished website to be up the end of March 2020. Ms. Aragon also reported the Board has met their fundraising goals for 2019. The Sustainability Committee will be meeting to develop fundraising plans for 2020. One of the ideas they will want to develop is celebrating the Year of the Nurse for 2020.</p> <p>Ms. Sosne noted that SEIU would like to be included on the review of the White Paper. It was suggested the good work being done by the WCN Diversity Committee and would like to see them displayed more in our communication plan. The Board would also like</p>	<p>Staff to invite Mary Baroni her to present on her Premera Grant work on LPN Progression.</p>
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	<p>to have a report on their work as part of future meetings. Another suggestion was to explore a racial justice lens, health systems are white male dominated. Discussion about nursing and diversity. We might want to add topics for Board Meetings to educate as well as inform, more of a deep dive approach. Ms. Eilers offered to reach out to Anne Hirsch and Terry? to report to the Board on students and admissions.</p> <p>Ms. Berry reported the new lease gives a smaller increase per year than our current lease. Discussion followed about possible physical improvements to the location. It was noted we don't need to add another office since we don't foresee any staff increases.</p>	
Break/Lunch		
<p>NCQAC update</p> <p>Apprenticeships in nursing</p> <p>Interstate Compact and Impact to WCN fee revenue</p>	<p>Ms. Meyer began with noting the NCQAC Strategic Plan and the planned data workshop in July 2020.</p> <p>Apprenticeship programs were next. Only applies to registered nurses, do we want to open it up to LPN students. Also look at residency programs. No funding to pre-licensure, but no firm position yet. No one in the country currently doing funding for pre-licensure that we know of. Is there a list of which states are doing which programs? Amy Murray has put something together and Paula will send to the BOD. Discussion about LPN funding for SEIU in last year's state funding. Diane spoke to several programs. Upcoming crisis, Swedish has over 400 RN vacancies, with 300 other healthcare job vacancies and travelers and/or temps won't work forever. Discussion about how you build an infrastructure to replace nurses. It would be great to have BOD members on the call on December 12th. They also had these presentations at the health reform meeting. New report on the RWJF report on nursing coming out soon. She will send the link this afternoon.</p> <p>Nurse licensure compact handout presented. If the nursing licensure compact passes, many licensees would want a multi-state license. NCQAC is looking at what happened in the other states. Discussion followed about compact licenses. When she gets the bill, she can send the details, she will send the worksheets. Ms. Meyer walked the Board through the possible lost revenue. We have a year to figure out the revenue loss and what we need. Ms. Meyer also talked about other fees and possible raises for the fees. When do you need a statement of support from WCN? January would be good since session starts in January. Discussion about nurses to replace striking nurses, with a wait</p>	<p>Ms. Meyer to send NCQAC December 12th Meeting announcement to Ms. Aragon to send to</p>

	<p>time of six to eight weeks, though often faster. FBI background check will be part of a compact license.</p> <p>Ms. Meyer gave an update on the NCQAC Strategic Plan, four initiatives adopted by NCQAC.</p> <p>First is communication. Just not getting the information out to the constituency. Taking on for over the next five years. Planned focus groups setting.</p> <p>Washington Health Professional Services Program – 10 to 12 percent of nurses is the estimate that have substance abuse; this general statistic not unique to a healthcare population. They want to increase the number in the recovery programs in lieu of discipline.</p> <p>Academic Progressions for LPN – what are the demands and what do the employers have to say. Four webinars with a topic per session and see what changes are needed.</p> <p>Nursing Assistants shortage in acute care and long-term care. The need for nursing assistance is bad but will be severe in the near future. Who creates the curriculum for Nursing Assistants? A group has been convened by NCQAC. Scope of practice across acute and long-term care is also being reviewed. Licensure for CAN is under the Washington State Secretary of Health. Data, Testing, Curriculum and Staffing Models are the four groups they are convening. Noted the makeup of the workgroups.</p> <p>Ms. Meyer reported Lois Hoell will be transitioning off the Nursing Commission. They will be looking for another RN. Information is on the Governor's Website.</p> <p>Ms. Aragon asked Ms. Rude for recommendation for an LPN for the WCN Board of Directors. She may have a name or two, but she will need to check with them first. Discussion followed.</p>	<p>WCN Board of Directors.</p> <p>Ms. Meyer suggested a statement of support of compact licensure from WCN by the 2020 Legislative Session.</p> <p>WCN asked Ms. Rude for recommendation of possible LPN for WCN Board of Directors. Ms. Rude will check.</p>
Discussion of Proposed Deliverables for 2020-2021, Particularly State of	Initial conversation about deliverable at the last meeting. Sofia walked the group thru the proposed deliverables. All familiar, so you have a sense of what goes on with us regularly. She noted the two deliverables. Noted the two new proposals, Equity Conference and LPN workforce.	

the LPN and Equity Conference	<p>Surprised that the NCQAC is not working on the LPN work. Discussion about the LPN work by the commission. NCQAC budget proviso. A crosswalk with the NCQAC project and the Mary Baroni Project might be a way to work together. It also fits with academic progression of Action Now and CNEWS. What does the crosswork look like, ongoing communication? Too cryptic for Diane, not explanatory enough. Can you give more detail, a clear statement, what the need is, what the goal is, how long it would take, anyone else working on it, uniform for each section?</p> <p>Need to finalize this by April 2020, so we will follow-up with this process.</p>	<p>Deadline to complete draft of WCN Deliverables for 2020-2021 DOH/NCQAC Contract by April 2020.</p>
Meeting Evaluation	<p>Plus, and minuses –</p> <ul style="list-style-type: none"> • Appreciated the discussions, need to get better sound system. Discussion about the sound system. We will check with Lena and Steven to see what they thought. See what they thought about being on the meeting. • Suggested the Zoom, we will explore the option. • Send us any feedback on the meeting. 	<p>WCN Staff to explore ZOOM Meeting Service.</p> <p>WCN Board Members please send any Board Meeting feedback before next meeting in April 3, 2020.</p>
	<p>Adjourned at 1:33 pm.</p> <p>The next WCN Board of Directors Meeting is April 3, 2020. WCN Finance Committee 8:30 am to 9:30 am. WCN Board of Directors Meeting 9:30 am to 1:30 pm. WCN Offices, 1101 Andover Park West, Suite 105, Tukwila, WA 98188.</p>	

Submitted by: Frank Kohel

Approved: