

2019 Proposed Budget **B - 5 Fullstaff** 11/20/2018

INCOME	2019 PROPOSED BUDGET	2018 BUDGET	Variance	Notes
Contributions	\$20,000	\$20,000	0%	
Grants	\$36,000	\$36,000	0%	
DOH Surcharge Funds	\$565,000	\$540,000	5%	
Interest Income	\$1,400	\$1,400	0%	
TOTAL REVENUE	\$622,400	\$597,400	4%	
EXPENSES			Variance	Notes
Compensation/Salary (Payroll)	\$423,655	\$303,230	40%	Program Manager position fulltime in 2019 (5 fulltime staff), 3.1% Cola, 15% average Insurance increase
Payroll Taxes	\$29,656	\$21,226	40%	
State Unemployment	\$4,237	\$3,032	40%	
Payroll Processing fee	\$4,237	\$3,032	40%	
Payroll 401K Processing fee	\$7,626	\$5,458	40%	
WA State Labor & Industries	\$2,118	\$1,516	40%	
Vacation Expenses				
Payroll Expense	\$471,528	\$337,494	40%	
Misc. Expense			Variance	Notes
15 Year Anniversary	\$4,000	\$4,000	n/a	New category
Website Maintenance	\$5,000	\$20,000	-75%	
Rent	\$38,000	\$37,000	3%	Average yearly increase 3%
Telephone/Broadband	\$7,000	\$7,000	0%	
IT Support & Maintenance	\$12,500	\$12,000	4%	
Bank Fees & Charges	\$300	\$300	0%	
Licenses & Permits	\$150	\$150	0%	
Insurance	\$3,750	\$3,750	0%	
Postage	\$1,500	\$2,000	-25%	
Printing	\$4,000	\$5,000	-20%	

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EXPENSES	2019 PROPOSED BUDGET	2018 BUDGET	Variance	Notes
Office Supplies	\$3,500	\$3,500	0%	
Dues & Subscriptions	\$9,000	\$8,000	13%	
Electronic Equipment	\$4,000	\$4,000	0%	
Travel & Related expenses	\$21,000	\$20,000	5%	
Legal Fees	\$8,000	\$3,000	167%	Increase due to DOH contract
Accounting Fees	\$18,000	\$17,500	3%	Audit & Bookkeeping
Consulting, Contractors & Other	\$73,000	\$50,000	46%	Data
Meetings	\$3,000	\$3,000	0%	
Marketing & Communication	\$35,000	\$35,000	0%	
Other Expenses: Repairs, Gifts, misc.	\$10,000	\$10,000	0%	
Total Expenses	\$260,700	\$245,200	6%	
Total Expenses + Payroll	\$732,228	\$582,694	26%	

Revenue vs. Expense -\$109,828

No COLA

EXPENSES			Variance	Notes
Compensation/Salary (Payroll)	\$411,812	\$303,230	36%	Program Manager position fulltime in 2019 (5 fulltime staff) 15% average Insurance increase
Payroll Taxes	\$28,827	\$21,226	36%	
State Unemployment	\$4,118	\$3,032	36%	
Payroll Processing fee	\$4,118	\$3,032	36%	
Payroll 401K Processing fee	\$7,413	\$5,458	36%	
WA State Labor & Industries	\$2,059	\$1,516	36%	
Vacation Expenses				
Payroll Expense	\$458,347	\$337,494	36%	

Revenue vs. Expense -\$91,647

Proposed COLA variance \$13,181