

WCN Board of Directors Business Meeting

Thursday, November 11, 2021 (2:00 pm to 3:00 pm)

**Washington Center for Nursing Office
Minutes**

Present: Sofia Aragon, Steven Simpkins, Victoria Fletcher, Debbie Brinker, Melissa Hutchinson, Michelle James, David Keepnews, Katie Eilers, Jamie Shirley, Edna Cortez, Tim Bock

Staff: Brenda Little, Angelina Flores-Montoya, Theresa Berry

Topics	Discussion	Action Needed
Call to order	Michelle James called the meeting to order at 2:01 pm.	
Consent Agenda	Anything on the Consent Agenda for discussion? No, Edna Cortez moved to approve the Consent Agenda, Victoria Fletcher was the second, all approved.	Agenda approved
Program Updates	<p>Sofia walked the Board through the programs update with a PowerPoint presentation. She noted this is the last year of the three pillars strategic plan we have used for the last three years.</p> <ul style="list-style-type: none">• Use data to inform leaders (elected and policy) to assure systems solutions to address the nursing shortage• Grow and ensure diverse nursing leaders indecision making positions to transform healthcare• Strengthen WCN sustainability to fulfill regulatory statutes and achieve organizational goals <p>Using Data to Inform Leaders – Sofia spoke of a meeting with Washington State Representatives Cody, Slatter and Entenman to share data and well received. The Washington State Hospital Association has also requested this information. Noted the Critical Gaps work and WCN transitioning into leading that group and the impact of COVID 19 on nursing workforce. Angelina led the HELMS workgroup to create the DOH workforce data collection. So You Want To Be A Professor (SYWTBAP) Evaluations resulted in additional skills workshops to support participants and we have produced</p>	

	<p>three so far. The plan for going live for HELMS is now May 2023. Is there a plan for the gap year for data collection? We will still collect data through the current Nurses E-Notify while continuing to plan for the transition. Discussion about this transition and data collection.</p> <p>Grow & Ensure Diverse Nurse Leaders – SYWTBAP now spans western, central and eastern Washington. Development of a Diverse Nurse Faculty Mentoring Program to begin in 2022. SYWTBA Public Health Nurse in development through HRSA Grant. Seattle Children’s Administrative Fellowship to add nursing. WCN is assisting the Critical Gaps Workgroups to develop their diversity goals. This will dovetail into the Future of Nursing 2030 work and convening.</p> <p>Strengthen Sustainability – The transfer of WCN Grant from NCQAC to DOH. SYWTBAP Premera Foundation has one more year through 2022. We are partnering with the UW for the HRSA Nursing Workforce Diversity grant. We are also looking at a HILT Grant collaboration. And engage with NCQAC on leaderships meetings, Critical Gaps with the consensus document finalized and Sofia is meeting monthly with the NCQAC Executive Director.</p> <p>She next reported on our financial outlook and walked the board through the surcharge increase for the past five years. She noted the private grant revenue, averaging about \$80,000 a year since 2018. Noted the new savings from our new lease, reviewed and replaced vendors and COVID 19. We have been able to sustain the 4.9 months of operations in reserve.</p> <p>Any questions? Board members noted the good work and synergistic work by WCN and the staff. Board moved into Executive Session at 2:32 pm and returned at 2:50 pm.</p>	
2022 Budget Overview	<p>Recommendation by the WCN Finance Committee for the 2022 budget approval as is after discussion with full Board of Directors in Executive Session; Stephen Simpkins moved to approve the budget, Jamie Shirley seconded, all approved. Board members thanked Sofia for the amazing notes to help understand the budget</p>	Budget approved
Board Member Update	<p>Sofia reported on the open positions on the WCN Board. Please let Sofia & Michelle know before the December Meeting about possible members or if you are interested in becoming on officer.</p>	

	<p>David Keepnews introduced himself. He has returned to Washington and had taught at the UW Scholl of Nursing. His focus is on health policy and involvement with various nursing organizations. When he got the invitation to come back and work with WSNA, it was impossible to say no. Excited to have a chance to help nursing and advance patient care. He is looking forward to contributing to the WCN work. Welcomed by Michelle and encouraged to reach out.</p> <p>Debbie Brinker is retiring from the WCN Board at the end of 2021. She wanted to concentrate on a better balance. Plans to help- recruit someone from eastern Washington to the Board and will stay on several committees.</p>	
<p>Next Meeting</p>	<p>Adjourned 2:57, Enjoy the Thanksgiving holiday.</p> <p>The next WCN Board of Directors Meeting is December 3, 2021, from 8:30 am to 1:30 pm by ZOOM.</p>	

Submitted by: Frank Kohel

Approved: Sofia Aragon