




















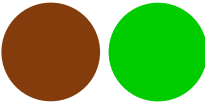








DOH 2018-2020 SOW with Strategic Goals

DELIVERABLE		Due Date
1.0 	1.0 Washington Center for Nursing (WCN) will convene meetings with Nursing Care Quality Assurance Commission (NCQAC) commission members and staff, and WCN board members and staff and University of Washington Center for Health Workforce Studies to define a process for data analysis of the Minimum Data Set (MDS) data and the Washington specific ethnic data collected through NCSBN e-notify system: a. Provide a list of meeting dates, time, and place; b. Provide copies of meeting agendas.	9/30/18 
1.1  	1.1 WCN in collaboration with NCQAC and U.W. Center for Health Workforce Studies will adopt an annual report template for data analysis of the Minimum Data Set (MDS) data collected through NCSBN e-notify system and the WA.-specific ethnic data. Note: The WA.-specific ethnic data will be collected one time for each licensed nurse, but will be collected on an on-going basis for all new nurse applicants. Identify how grant funds are used to support this work in quarterly deliverable/fiscal reports.	9/30/18 
1.2  	1.2 Provide a written report on the results of a sample survey of registered nurses to include variables based on the Minimum Data Set (MDS). This report is to build upon the WCN's previous snapshots. a. Present results of the report at NCQAC business meeting. b. The report is to identify grant funding as source for funding this work to include the statement "This report was funded by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health." If approved DOH logo may be used on this report.	10/31/2018 1/11/19 
1.3   	1.3 WCN will provide the first written report of the MDS data collected through NCSBN e-notify and the WA.-specific ethnic data. a. Provide a comparison of WCN RN supply sample survey completed in 2018 and make recommendations for improved data collection. b. The report is to identify grant funding as source for funding this work to include the statement "This report was funded by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health." If approved DOH logo may be used on this report. c. Present the report at the NCQAC business meeting in January 2020	9/30/2019 01/10/20

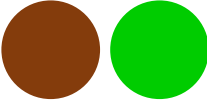





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<p>1.4</p> 	<p>1.4 Provide a written report on the results of a pilot demand study of nursing professionals in acute care to include:• Methods, outcomes, and challenges• Stakeholder input in the design and outcomes of the study. Summarize communications.• Recommendations on additional demand studies. Identifying grant funding as source for funding this work to include the statement “This report was funded by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health.” If approved DOH logo may be used on this report. Present the report at the NCQAC business meeting in January 2019.</p>	<p>9/30/2018 </p> <p>01/11/19</p>
<p>1.5</p>  	<p>1.5. Analyze and provide the second MDS Survey report in the format as agreed in 1.1 deliverable.</p>	<p>9/30/20</p>
<p>1.6</p>  	<p>1.6 All reports identified under 1.0 will be posted on WCN web-site and DOH/NCQAC websites.</p>	<p>Due 60 days after reports approved as meeting deliverable</p> 
<p>1.7</p> 	<p>1.7 Contribute funding towards a survey by the Washington State University Vancouver College of Nursing, to collect and analyze data through a sample survey using the Minimum Nursing Dataset. The purpose is to gain a better understanding of advanced registered nurse practitioners in Washington State. In addition, data will be collected on the impact of reimbursement changes to ARNP owned practices and ARNPs who are independent contractors, and trends in medication assisted treatment for opioid use.</p> <p>a. Provide a written report with written recommendations to WCN and DOH with stakeholder input.</p> <p>b. The report must include the statement that ‘report was funded in-part by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health.’ If approved DOH logo may be used on this report.</p>	<p>11/16/18</p>

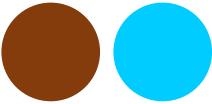
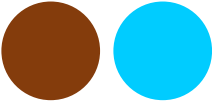




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<p>2.1</p> 	<p>2.1 To gain a better understanding of the applicant pool for ARNP and graduate nursing programs, convene meetings of nursing leaders that represent nursing education, ARNPs, ethnic nurse’s associations and the NCQAC to examine available data of the graduate nursing student population and identify trends and recommendations. Report on dates of meeting held and outcomes.</p>	<p>10/1/18 </p>
<p>2.2</p> 	<p>2.2 Report on findings and recommendations for deliverable 2.1.</p>	<p>12/30/18</p>
<p>2.3</p> 	<p>2.3 Present report at NCQAC business meeting in November 2018.</p>	<p>11/9/18</p>
<p>3.1</p> 	<p>3.1 To facilitate broad based partnership to achieve policy consensus, develop a stakeholder education plan for Action Now! strategic priorities. Include content, topics, timeline and activities for outreach to policy makers and key stakeholders in health and education.</p>	<p>9/30/18 </p>
<p>3.2</p> 	<p>3.2 To enhance nursing leadership, develop a Social Determinants of Health at the Point of Care Tool Kit to be developed by nursing students. The goal is to increase nursing leadership practice skills in addressing social determinants of health. a. Post Tool Kit on WCN website.</p>	<p>12/31/19</p>
<p>3.3</p> 	<p>3.3 To enhance nursing leadership, convene nurses serving on boards and similar governing bodies to:</p> <ul style="list-style-type: none"> • Identify leadership development needs of nurses engaged on boards • Coordinate with the National Nurses on Boards Coalition and • Provide a written report on potential strategies and plan to support nurses’ involvement and provide report on these strategies. 	<p>10/30/18 11/30/18 12/31/18</p>
<p>4.1</p> 	<p>4.1 Revise the Transition to Practice toolkit for acute and non-acute care settings and provide a toolkit to be available on WCN website.</p>	<p>12/31/18</p>






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<p>4.2</p> 	<p>4.2 Co-lead Action Now! for Nursing Education efforts with the NCQAC and CNEWS, with the goal to increasing access to nursing education. Provide a written report on the following activities:</p> <ul style="list-style-type: none"> • Convening NCQAC, CNEWS, and WCN at WCN office as members of the steering committee. Provide agendas and meeting minutes. • How Action Now! and relationship to the Master Plan for Nursing Education • Identify how grant funds are used to support this work in quarterly deliverable/fiscal reports. • Priority goals for the initiative for 2018 and 2019 • Provide accounting for Action Now! activities, including meetings and events <p>e. Identify grant funding as source of this work on all written reports and related documents, to include the statement: “This report was funded by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health.” If approved DOH logo may be used on this report.</p>	<p>7/1/2018 on going</p> 
<p>4.3</p> 	<p>4.3 Co-lead Action Now! for Nursing Education efforts with the NCQAC and CNEWS. Provide a written report on the following activities:</p> <ul style="list-style-type: none"> • Outreach, convening and education of key stakeholders and policymakers • Policy development to achieve strategic priority goals of Action Now! 	<p>7/1/19</p>
<p>4.4</p> 	<p>4.4 To increase access to nursing education, especially for underrepresented populations, convene leaders in nursing diversity to:</p> <ul style="list-style-type: none"> • Using MDS workforce and education data, create action plan to increase diversity in nursing, including nursing faculty. The plan to include baseline data, goals/targets/actions and measurable outcomes. • Create and report on specific strategies for implementation. 	<p>9/1/18</p> 
<p>4.5</p> 	<p>4.5 Implement strategies to increase diversity in nursing, including nursing faculty.</p>	<p>6/30/19</p>








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<p>5.1</p> 	<p>5.1 Provide a written report on WCN’s activities as a member of the National Education Progression in Nursing (NEPIN) Collaborative Leadership team, on the following:</p> <ul style="list-style-type: none"> • How NEPIN can inform academic progression initiatives in Washington State. • How NEPIN informs academic progression in the Action Now! initiative 	<p>3/31/19</p> <p>3/31/20</p> <p>3/31/20</p>
<p>5.2</p> 	<p>5.2 Report on WCN’s activities in the National Forum of Nursing Workforce Centers, including</p> <ul style="list-style-type: none"> • Activities as a member of the National Forum of Nursing Workforce Centers Board of Directors • Activities of the Forum to strengthen information, data, and analysis on the nursing workforce 	<p>12/31/18</p> <p>12/31/19</p> <p>12/31/20</p>
<p>5.3</p> 	<p>5.3 Report on WCN’s activities in the National Forum of Nursing Workforce Centers, including</p> <ul style="list-style-type: none"> • Identifying mutual priority nursing workforce issues between Washington and member Forum states. • Work with WA State leaders to examine applicability of strategies related nursing workforce development shared in the Forum to improve workforce development in WA State • Identify how grant funds are used to support this work in quarterly deliverable/fiscal reports. 	<p>9/30/18 </p> <p>and</p> <p>09/30/18 *signed copy has this date, should this be dated 9/30/19</p>
<p>5.4</p> 	<p>5.4 Provide annual report to the Department of Health and the Nursing Commission summarizing work of the Center and outcomes, and grant monies used to support the work.</p>	<p>12/31/2018 and 12/31/19</p>
<p>5.5</p> 	<p>5.5 Convene an ARNP Advisory Committee. Develop recommendations and provide written report to NCQAC to increase access to ARNPs in Washington.</p> <ol style="list-style-type: none"> a. Provide list of members on ARNP advisory committee; b. Provide data on identified barriers to increasing ARNPs; and c. Provide a written report to NCQAC that identifies the efforts of other organizations used to increase ARNPs. 	<p>12/31/18</p>

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<p>5. 6</p> 	<p>5.6 Provide technical assistance to state initiatives organizations on nursing workforce as requested. Examples include the Rural Nursing Distance Learning and Diversity Initiative, the Health Workforce Taskforce of the State Workforce Board, and others. Include in yearly report to the NCQAC at July Business Meetings.</p>	<p>09/14/18 </p> <p>07/12/19</p>
<p>5.7</p>	<p>5.7 Collaborate with the Council on Nursing Education in Washington State to convene Deans and Directors of nursing programs in the state of WA.</p> <ul style="list-style-type: none"> • Providing staffing for bi-annual CNEWS conference • Provide copies of materials for presentations and trainings on mutual projects and WCN activities to CNEWS members upon request * identify and report • Provide an updated copy of the CNEWS membership roster 	<p>10/31/18</p> <p>4/30/19</p> <p>10/31/19</p> <p>4/30/20</p>
<p>6.1</p> 	<p>6.1 Report on WCN's collaboration in the Healthier Washington Initiative to promote quality patient care. • Co-lead the Healthier Washington Initiative's Communities and Equities Accelerator Committee • Collaborate to further nursing' leadership role in Healthier Washington and goals of health system transformation to improve community health. • Report on WCN involvement to inform policy development in data disaggregation, family and community supports, and workforce development. • Include in NCQAC annual report yearly • Identify how grant funds are used to support this work in quarterly deliverable/fiscal reports.</p>	<p>03/31/2018 *signed copy </p> <p>has this date</p> <p>3/31/2019 1/11/2019</p>
<p>7.1</p> 	<p>7.1 Create and report on multi-media efforts to promote nursing as a career to k-12 audience on the WCN website and social media</p> <ol style="list-style-type: none"> a. Provide links or screen shots of social media posts on Facebook and website improvements b. Identify grant funding as source for funding this work 	<p>12/31/18</p> <p>12/31/19</p>

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<p>7.2</p> 	<p>7.2 Produce a video on a prevalent nursing workforce issue</p> <p>a. Solicit input from nurse leaders regarding focus and key messages for video.</p> <p>b. Provide draft of video or video script to DOH before finalizing.</p> <p>c. Provide a link to the video to NCQAC and identify grant funding as source for funding this video.</p> <p>d. The video shall indicate that it was funded by nursing licensing surcharge fees as allowed under RCW 18.79.202 through the Washington State Department of Health.” If approved DOH logo may be used in this video.</p>	<p>6/30/19</p> <p>6/30/20</p>
<p>7.3</p> 	<p>7.3 WCN website improvements and use of social media to promote the work of WCN related to grant activities identified in this Statement of Work.</p> <p>a. Provide evidence of WCN website and Facebook updates specific to carrying out the work identified in RCW 18.79.202. • Identify how grant funds are used to support this work in quarterly deliverable/fiscal reports.</p>	<p>6/30/19</p> <p>6/30/20</p>
<p>8</p>	<p>WCN to describe and report how WCN's existing reserve account is 50% or 6 months' worth of annual amount allocated, whichever is greater.</p>	<p>Due 30 days from execution of this contract.</p> 
<p>8.1</p>	<p>WCN to propose for inclusion in to the statement of work additional deliverables consistent with RCW 18.79.202(2) to reduce any uncommitted funds in the reserve account by June 30, 2019. WCN is to invite ideas from NCQAC in developing the proposal. The goal is an amount reflecting a six-month operating reserve amount of 50% of the annual amount allocated to Contractor, whichever is greater.</p>	<p>10/1/18</p> 
<p>8.2</p>	<p>Scope of Work amended to include additional deliverables agreed upon to meet the requirement described in 8.1 above.</p>	<p>12/31/18</p>
<p>9</p>   	<p>Maintain regular communications with DOH/NCQAC</p>	<p>Ongoing</p>